

Mayor Kilpatrick called the Agenda Meeting to order at 9:34 PM followed by a salute to the flag.

• **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, February 14, 2022 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Conti, Dwumfour, Maher, Novak, Onuoha, Roberts

Absent: None

Others Present: Mayor Victoria Kilpatrick  
Daniel Frankel, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Michael DuPont, Borough Attorney  
Jay Cornell, P.E., Borough Engineer  
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

• **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the February 28, 2022 meeting.

**ORDINANCE # 02-22**

**AN ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER VII OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILLE TO AMEND SECTION  
7-16-7 Schedule F "PERMIT ONLY PARKING STREETS  
(Public Safety Committee - Co. Dwumfour - Public Hearing 2-28-22)**

**ORDINANCE # 03-22**

**AN ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER VII OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILLE TO AMEND  
SECTION 7-4.1 "TRUCKS OVER FOUR (4) TONS  
EXCLUDED FROM CERTAIN STREETS  
(Public Safety Committee - Co. Dwumfour - Public Hearing 2-28-22)**

**ORDINANCE #04-22**

**CALENDAR YEAR 2022  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)  
(Admin. & Finance Committee - Co. Novak - Public Hearing 2-28-22)**

**BOND ORDINANCE #05-22**

**BOND ORDINANCE PROVIDING FOR WELL MAINTENANCE  
AND REDEVELOPMENT IN, BY AND FOR THE BOROUGH OF  
SAYREVILLE, NEW JERSEY, APPROPRIATING \$650,000 THEREFOR  
AND AUTHORIZING THE ISSUANCE OF \$650,000 BONDS OR NOTES OF  
THE BOROUGH FOR FINANCING PART OF SUCH APPROPRIATION  
(Admin. & Finance Committee - Co. Novak - Public Hearing 2-28-22)**

**ORDINANCE #06-22 - TABLED**  
**AN ORDINANCE AMENDING CHAPTER XVII "PARKS AND  
RECREATIONAL AREAS" OF THE REVISED GENERAL  
ORDINANCES OF THE BOROUGH OF SAYREVILLE**  
(Sponsor - Co. Maher - Public Hearing 2-28-22)

• **NEW BUSINESS:**

**COMMUNICATIONS & COMMITTEE REPORTS**

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) Will start working on the budget with the CFO.
- 2) Sayreville Police Department was featured on Channel 4 news.
- 3) Commented on the Uber program in town on holidays.

➤ **PLANNING & ZONING – Councilman Onuoha**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Planning Board minutes of December 1, 2021 and January 5, 2022.

- Seconded by Councilman Conti.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing to be held before the Sayreville Planning Board on February 16, 2022 to discuss the report titled Preliminary Investigation for Determination of an Area in Need of Redevelopment for property known as Club Pure, 1970 Highway 35.

- Seconded by Councilwoman Maher.

D) Committee Reports:

- 1) Progress.

➤ **PUBLIC SAFETY – Councilwoman Dwumfour**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Board of Health minutes of January 6, 2022.

- Seconded by Councilman Conti.

B) Application for membership as a Firefighter received from the following:

- 1) Marinez Richards accepted by Engine Co. No. 1 at their January 27, 2022 meeting.
- 2) Courtney Micewicz accepted by Morgan Hose & Chemical Co. No. 1 at their February 7, 2022 meeting.

- Approved.

C) **Request to travel** received from:

- 1) Sayreville Engine Co. No. 1 to attend a St. Patrick's Day parade on March 6, 2022 in Belmar, NJ.

- Approved.

D) **Coin toss requests** for the corner of Washington & Ernston Road received from:

- 1) OLV Knights of Columbus on April 9 & 10, 2022 from 10am-2pm.
- 2) St. Stan's School on April 23 & 24, 2022 from 10am-2pm.
- 3) Boy Scout Troop 97 on May 14 & 15, 2022 from 10am-2pm.
- 4) Sayreville EMS Cadet Corp. on June 11 & 12, 2022 from 10am-2pm.
- 5) Sayreville EMS on November 26 & 27 2022 from 10am-2pm.

- D1-5) Approved.

E) Committee Reports:

- 1) HRC will be holding an event for Black History month on February 24, 2022 via Zoom.
- 2) Police Department will be conducting an orientation for the Mayor and Council.

➤ **PUBLIC WORKS – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Rent Leveling Board minutes of February 8, 2022.
- 2) Shade Tree Commission minutes of January 20, 2022.

- Seconded by Councilwoman Novak.

B) Authorization for the Shade Tree Commission to distribute

Seedlings on April 23, 2022 at the Active Adult Center from 9am-12noon.

- Approved.

C) Committee Reports:

- 1) Thanked Public Works for clearing the roads during the storm.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Roberts**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) Residents are asking if they can take artifacts from the old movie theater.
- 2) Questioned if SERA meetings are public.

Councilwoman Novak stated at the last meeting there were technical difficulties.

➤ **RECREATION – Council President Maher**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) Dolan Street issues.
- 2) Creamer Drive and Green Valley Way will have weight limit restrictions.
- 3) Recreation Center.
- 4) Kennedy Park playground rubber flooring.
- 5) Electric car charging station.
- 6) Veteran's mural.
- 7) Hometown Heroes banners.
- 8) Community Garden.
- 9) Concerned about a town wide meeting with the Board of Education.

➤ **MAYOR – Victoria Kilpatrick**

- 1) Commented on the swearing in of Police Officers.
- 2) Commented on transparency and wants the next meeting hybrid.
- 3) Veterans Alliance is requesting assistance with the Memorial Day Parade.

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

- 1) Authorization to amend the AFSCME Salary Guide to add title Keyboarding Clerk 3 /Purchasing Assistant.

- Ordinance.

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- 2) Authorization to amend Management Salary Guide to add Temporary Per Diem School Traffic Guards, Municipal Department Head Senior Services, Principal Payroll Clerk, Employee Benefits Specialist and Assistant Designated Employee Reporter Stipend.

- Ordinance.

- 3) Authorization to amend SAMS Salary Guide to add Technical Assistant to the Construction Official.

- Ordinance.

**- Planning & Zoning**

- 1) Letter received offering the Borough \$33,220.00 for the vacating of Laurel Street to allow for the future development of the parcel. (The property is located on the east side of Main Street in the South Amboy section).

- Resolution/Ordinance.

**- Public Safety**

- 1) Authorization to amend Chapter IX, "Animal Control," to add "Feral Cat Program."

- Ordinance.

- 2) Authorization to award a contract to Allied Universal Protection Services for Security Guards at the Municipal Court through NJ State Contract 19-GNSV1-0084 in an amount not to exceed \$40,000.00.

- Resolution.

**- Public Works**

- 1) Authorization to award a contract to Foley Caterpillar through NJ State Contract T2188/A85846 for the repair of a payloader damaged during the recent snow storm in an estimated amount of \$40,000.00.

- Resolution.

- 2) Authorization to charge a \$50.00 fee per Community Garden lot.

- Ordinance.

**- Recreation**

- 1) Authorization to promote Cheryl McQuade to Clerk 2 in the Recreation Department, effective February 16, 2022.

- Approved.

- 2) Authorization to amend the Kennedy Park Playtime program for the Spring Session from ten weeks to four weeks with the following fees:

2 days	\$45
3 days	\$65
4 days	\$80
5 days	\$90

- Resolution.

- 3) Authorization to increase the Summer Camp Fee for Residents to \$230.00 and Non-Resident to \$255.00.

- Resolution.

**- Water & Sewer**

- 1) Authorization to hire a meter reader.

- Approved.

➤ **C.F.O. - Denise Biancamano**

- 1) Budget Transfer Resolution.

- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) 2020 Roadway Paving and Reconstruction Project – Phase I – Approval of Change Order (Report Attached).

- Resolution.

- 2) 2021 Roadway Paving and Reconstruction Project – Phase I – Receipt of Bids (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

➤ **EXECUTIVE SESSION - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

There were no comments.

**Council President Maher made a motion to close the Public Portion. Seconded by Councilwoman Novak.**

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 10:20 P.M.

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Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_